

City of Willis

Budget for Fiscal Year

October 1, 2011 – September 30, 2012

City of Willis Budget - FY 2011-2012

General Fund Summary

Category		Fund Balance
Balance Forward (projected)		\$0
Revenue General Fund	\$2,315,655	
Revenue Debt Service	\$80,403	\$2,396,058
Debt Service Requirement	\$77,603	\$2,318,455
Departmental Request		
	Expenses	
Administration	\$485,215	
Community Development	\$178,872	
Solid Waste	\$204,000	
Police	\$1,386,261	
Street, Parks, Drainage	\$304,898	
Court	\$88,513	
Total Departmental Expenses	\$2,647,759	-\$329,304
Contingency		
Transfer from Utility Fund		-\$197,505
Transfer from Photographic Enforcement Fund		\$131,799
Balance		\$0

**City of Willis Budget FY 2011-2012
Hotel Tax Fund**

Category		Fund Balance
Balance Forward-(projected)		\$175,352
Revenue	\$16,500	
	Total	\$191,852
Expenditures		\$25,000
Balance		\$166,852

**City of Willis Budget FY 2011-2012
Street Sales Tax**

Category		Fund Balance
Balance Forward		\$103,486
Balance of Loan Proceeds	\$0	
Revenue	\$197,500	
	Total	\$300,986
Debt Service Requirements		\$125,280
Balance		\$175,706

City of Willis Budget - FY 2011-2012

Utility Fund Summary

Category		Fund Balance
Balance Forward (projected)		\$293,660
Revenue all sources	\$2,047,500	\$2,341,160
Departmental Request		
	Expenses	
Water Production	\$504,944	
Water Distribution	\$220,015	
Wastewater Collection	\$300,983	
Wastewater Treatment	\$396,786	
Utility Billing	\$120,156	
Total Departmental Expenses	\$1,542,884	\$798,276
		\$798,276
Debt Service Requirements	\$477,902	\$320,374
Transfer to General Fund		\$197,505
Contingency		
Unallocated Reserve		\$122,869

2011-2012 BUDGET
REVENUES

DESCRIPTION	2009-2010	2010-2011	2010-2011	2011-2012
GENERAL FUND	Actual	Budget	Projected	Proposed
			Year-End	
Current Taxes	\$ 592,526.00	\$ 630,000.00	\$ 656,927.00	\$ 660,000.00
Delinquent Taxes	\$ 15,005.00	\$ 20,000.00	\$ 44,150.00	\$ 25,000.00
Penalty/Interest Taxes	\$ 9,668.00	\$ 8,500.00	\$ 12,740.00	\$ 9,000.00
Excess VIT Funds Taxes	\$ 121.00	\$ -	\$ 42.00	
1% Sales Tax Rebate	\$ 657,026.00	\$ 615,000.00	\$ 660,374.00	\$ 790,000.00
Franchise Tax	\$ 228,628.00	\$ 289,000.00	\$ 247,097.00	\$ 280,000.00
Court-Time Payments	\$ 4,924.00	\$ 5,000.00	\$ 5,269.00	\$ 5,000.00
Corporation Court	\$ 75,144.00	\$ 75,000.00	\$ 92,688.00	\$ 90,000.00
Court Cost Retainage	\$ 7,061.00	\$ 6,500.00	\$ 7,946.00	\$ 7,500.00
Warrant Fee	\$ 17,162.00	\$ 20,000.00	\$ 21,960.00	\$ 20,000.00
City Court Cost	\$ 7,887.00	\$ 6,500.00	\$ 8,080.00	\$ 7,000.00
Deferred Adjudication	\$ 11,889.00	\$ 10,000.00	\$ 13,307.00	\$ 12,000.00
License and Fees-ABC	\$ 12,642.00	\$ 12,500.00	\$ 12,220.00	\$ 12,500.00
Building Permits	\$ 35,652.00	\$ 35,000.00	\$ 51,973.00	\$ 45,000.00
Electrical Permits	\$ 3,725.00	\$ 3,500.00	\$ 3,805.00	\$ 3,500.00
Mechanical Permits	\$ 1,660.00	\$ 1,500.00	\$ 3,070.00	\$ 2,000.00
Plumbing Permits	\$ 2,745.00	\$ 3,000.00	\$ 2,035.00	\$ 2,000.00
Gas Permits	\$ 155.00	\$ 500.00	\$ 100.00	\$ 500.00
Code Enforcement	\$ 15,150.00	\$ 16,000.00	\$ 15,530.00	\$ 15,000.00
Garbage	\$ 519,697.00	\$ 540,000.00	\$ 302,418.00	\$ 225,000.00
Garbage Sales Tax Retainag	\$ 126.00	\$ 150.00	\$ 156.00	\$ 100.00
Interest Income	\$ 5,030.00	\$ 5,000.00	\$ 1,972.00	\$ 2,500.00
Miscellaneous Income	\$ 22,919.00	\$ 20,000.00	\$ 33,950.00	\$ 25,000.00
Lease Agreements	\$ 15,470.00	\$ -	\$ 252.00	\$ -
WEDC/WCDC	\$ 8,292.00	\$ 7,992.00	\$ 7,992.00	\$ 8,400.00
Donations	\$ -	\$ 0	\$ 500.00	\$ 0
Crime Victims Compensation	\$ -	\$ 0	\$ -	\$ 0
Grants-Police Dept.	\$ 59,235.00	\$ 54,475.00	\$ 54,475.00	\$ 67,655.00
FEMA Reimbursement	\$ -	\$ 0	\$ -	\$ -
Omni	\$ 364.00	\$ -	\$ 1,008.00	\$ 1,000.00
GENERAL FUND TOTALS	\$2,329,903.00	\$2,385,117.00	\$2,262,036.00	\$2,315,655.00

2011-2012 BUDGET
RESTRICTED REVENUE

DESCRIPTION	2009-2010	2010-2011	2010-2011	2010-2011
	Budget	Budget	Projected	Proposed
			Year-End	
DEBT SERVICE				
Current Tax	\$ 75,573.00	\$ 72,602.50	\$ 75,088.00	\$ 76,603.00
Delinquent Tax	\$ 1,500.00	\$ 1,600.00	\$ 5,648.00	\$ 2,500.00
Penalty/Interest Tax	\$ 1,000.00	\$ 1,000.00	\$ 1,605.00	\$ 1,250.00
Interest Income	\$ 100.00	\$ 100.00	\$ 50.00	\$ 50.00
DEBT SERVICE TOTAL	\$ 78,173.00	\$ 75,302.50	\$ 82,391.00	\$ 80,403.00
Hotel/Motel Tax	\$ 30,000.00	\$ 15,000.00	\$ 16,535.00	\$ 16,500.00
Street Sales Tax	\$ 182,000.00	\$ 155,000.00	\$ 165,094.00	\$ 197,500.00
Municipal Court Technology	\$ 5,500.00	\$ 2,500.00	\$ 5,110.00	\$ 4,000.00
Municipal Court Security	\$ 3,300.00	\$ 2,000.00	\$ 2,776.00	\$ 2,250.00
Chapter 18	\$ -	\$ -	\$ 3.00	
Chapter 59	\$ -	\$ -	\$ 453.00	

**2011-2012 BUDGET
REVENUES**

DESCRIPTION	2009-2010	2010-2011	2010-2011	2011-2012
	Actual	Budget	Projected	Proposed
			Year-End	
UTILITY FUND				
Water Usage Charges	\$ 861,000.00	\$ 840,000.00	\$ 883,330.00	\$ 885,000.00
Water Tap Fees	\$ 20,000.00	\$ 20,000.00	\$ 20,120.00	\$ 20,000.00
Service Charges	\$ 20,000.00	\$ 20,000.00	\$ 18,572.00	\$ 20,000.00
Penalties	\$ 55,000.00	\$ 55,000.00	\$ 55,381.00	\$ 60,000.00
Sewer Usage Charges	\$ 723,000.00	\$ 760,000.00	\$ 828,590.00	\$ 830,000.00
Sewer Tap Fees	\$ 7,500.00	\$ 8,000.00	\$ 11,535.00	\$ 12,000.00
Lonestar Groundwater	\$ 12,500.00	\$ 12,500.00	\$ 14,253.00	\$ 18,000.00
SJRA	\$ -	\$ 125,000.00	\$ 105,787.00	\$ 200,000.00
Interest Income	\$ 25,000.00	\$ 7,500.00	\$ 2,500.00	\$ 2,500.00
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -
FEMA Reimbursement	\$ -	\$ -	\$ -	\$ -
UTILITY FUND TOTAL	\$1,724,000.00	\$ 1,848,000.00	\$ 1,940,068.00	\$2,047,500.00

CITY OF WILLIS BUDGET FY 2011-2012

Debt Service

No.	Category	Budget 2009-10	Budget 2010-11	Budget 2011-12	Reference
5950006000	Debt Service - Tax				
5900006811	Bond Principal	\$45,000.00	\$45,000.00	\$50,000.00	EXHIBIT C
5900006812	Bond Interest	\$29,573.00	\$28,110.00	\$26,603.00	
5900006813	Paying Agent	\$1,000.00	\$1,000.00	\$1,000.00	
	Total Debt Service Tax	\$75,573.00	\$74,110.00	\$77,603.00	
2348006500	Debt Service - Street Tax				
2348006811	Bond Principal	\$60,000.00	\$65,000.00	\$65,000.00	EXHIBIT F
2348006812	Bond Interest	\$65,780.00	\$63,140.00	\$60,280.00	
2348006813	Paying Agent	\$1,000.00	\$1,000.00	\$1,000.00	
	Total Debt Serv Street Tax	\$126,780.00	\$129,140.00	\$126,280.00	
7943006000	Debt Service Water				
7943006811	Bond Principal	\$211,858.00	\$216,528.60	\$226,399.14	EXHIBIT A, D, AND H
7943006812	Bond Interest	\$130,768.00	\$123,513.16	\$115,852.62	
7943006813	Paying Agent	\$1,000.00	\$1,000.00	\$1,000.00	
	Total Debt Service Water	\$343,626.00	\$341,041.76	\$343,251.76	
7944006000	Debt Service Sewer				
7944006811	Bond Principal	\$80,000.00	\$90,000.00	\$95,000.00	EXHIBIT B AND I
7944006812	Bond Interest	\$33,946.00	\$44,505.00	\$38,650.00	
7944006813	Paying Agent	\$1,000.00	\$1,000.00	\$1,000.00	
	Total Debt ServiceSewer	\$114,946.00	\$135,505.00	\$134,650.00	

CITY OF WILLIS BUDGET FY 2011-2012
Operation and Maintenance
Administration-Mayor, City Council, City Administrator, City Secretary

No.	Category	Actual 2009-10	Approved 2010-11	8 mo 2010-11	Projected 2010-11	Proposed 2011-12
1940106100	Personnel	\$ 189,681	\$ 245,184	\$ 173,095	\$ 251,374	\$ 274,875
1940106200	Supplies	\$ 15,692	\$ 10,000	\$ 8,513	\$ 10,716	\$ 10,600
1940106300	Maintenance	\$ 34,796	\$ 26,240	\$ 56,683	\$ 91,064	\$ 50,140
1940106400	Miscellaneous/Sundry	\$ 75,759	\$ 68,800	\$ 42,533	\$ 61,815	\$ 70,800
1940106500	Contract Services	\$ 88,526	\$ 65,700	\$ 41,962	\$ 58,876	\$ 62,300
1940106600	Utilities	\$ 9,476	\$ 9,000	\$ 5,561	\$ 8,345	\$ 9,000
1940106700	Capital Outlay	\$ 6,446	\$ -	\$ -	\$ -	\$ 7,500
	TOTAL ADMINISTRATIO	\$ 420,376	\$ 424,924	\$ 328,347	\$ 482,190	\$ 485,215

**City of Willis Budget FY 2011-12
Community Development
Accounts Summary**

No.	Category	Approved 2008-09	Approved 2009-10	Approved 2010-11	8 Month 2010-11	Proj Year End 2010-11	Requested 2011-12
1941106100	Personnel	\$ 101,248	\$ 98,974	\$ 98,262	\$ 55,925	\$92,338	\$123,498
1941106200	Supplies	18,900	14,820	16,050	2,532	3,972	8,877
1941106300	Maintenance	4,800	4,800	4,850	2,547	3,621	4,500
1941106500	Miscellaneous/Sundry	11,403	12,903	13,903	2,355	4,513	7,070
1941106500	Contract Services	80,375	85,375	35,000	18,956	41,033	33,907
1941106600	Utilities	180	180	180	895	1,020	1,020
1941106700	Capital Outlay	17,292	4,072	0	0	0	0
	TOTAL COMMUNITY DEV	\$ 234,198	\$ 221,124	\$ 168,245	\$ 83,210	146,497	\$178,872

**Police Department
Summary Page**

No.	Category	Actual 2010 - 11	Budget 2010 - 11	Proj Year-End 2010 - 11	Requested 2011 - 12	Approved 2011 - 12
	Personnel	\$ -	\$ 946,174	\$ 911,159	\$ 1,010,881	\$ -
	Supplies	\$ -	\$ 67,968	\$ 54,702	\$ 99,920	\$ -
	Maintenance	\$ -	\$ 63,015	\$ 71,844	\$ 71,043	\$ -
	Misc & Sundry	\$ -	\$ 48,011	\$ 44,854	\$ 49,634	\$ -
	Contract Services	\$ -	\$ 36,046	\$ 31,764	\$ 29,308	\$ -
	Utilities	\$ -	\$ 16,000	\$ 14,024	\$ 15,000	\$ -
	Total O & M	\$ -	\$ 1,177,214	\$ 1,128,345	\$ 1,275,786	\$ -
	Capital Outlay	\$ -	\$ 37,953	\$ 37,953	\$ 110,475	\$ -
	Total Budget	\$ -	\$ 1,215,167	\$ 1,166,298	\$ 1,386,261	\$ -

CITY OF WILLIS BUDGET FY 2011-2012
Operation and Maintenance
Solid Waste

No.	Category	Actual 2009-10	Budget 2010-11	8 mo 2010-11	Projected 2010-11	Proposed 2011-12
1948106100	Personnel					
1948106200	Supplies					
1948106300	Maintenance					
1948106400	Miscellaneous/Sundry					
1948106500	Contract Services	\$ 513,542	\$ 519,319	\$ 191,882	\$ 265,882	\$ 204,000
1948106600	Utilities					
1948106700	Capital Outlay					
	TOTAL ADMINISTRATION	\$ 513,542	\$ 519,319	\$ 191,882	\$ 265,882	\$ 204,000

CITY OF WILLIS BUDGET FY 2011 - 2012 Operation and Maintenance Streets, Drainage, Parks, and Right of Way

City of Willis Budget FY 2011-2012
Summary Page

Department: Right-of-Way Parks and Drainage
Division:

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2009-10	2010-11	2010-11	2010-11	2011-12
1948106100	Total Personnel	181,744	182,363	143,346	215,019	160,245
1948106200	Total Supplies	24,460	27,285	7,615	11,423	28,885
1948106300	Total Maintenance	29,253	38,102	15,693	23,540	38,750
1948106400	Total Miscellaneous/Sundry	3,762	3,775	2,378	3,567	4,800
1948106500	Total Contract Services	14,438	12,250	12,949	19,424	20,500
1948106600	Total Utilities	43,905	49,400	31,314	46,971	51,718
	Total Operations and Maint.	297,562	313,175	213,295	319,943	304,898
1948106700	Total Capital Outlay	14,431	0	0	0	0
	TOTAL R.O.W. PARKS & DRAINAGE	311,993	313,175	213,295	319,943	304,898

CITY OF WILLIS BUDGET FY 2011-2012
Operation and Maintenance
Court

No.	Category	Actual 2009-10	Budget Request 2010-11	8 Mo Exp 2010-11	Proj Year-End 2010-11	Budget Request 2011-12
1949106100	Personnel	\$58,949.00	\$55,621.00	\$40,311.00	\$55,621.00	\$59,472.00
1949106200	Supplies	\$2,859.73	\$4,000.00	\$1,539.92	\$3,800.00	\$3,000.00
1949106300	Maintenance	\$1,205.00	\$1,200.00	\$867.97	\$1,200.00	\$1,850.00
1949106400	Miscellaneous/Sundry	\$1,573.42	\$2,875.00	\$1,202.81	\$2,325.00	\$3,091.00
1949106500	Contract Services	\$21,100.00	\$21,100.00	\$21,100.00	\$21,100.00	\$21,100.00
1949106600	Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1949106700	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL COURT	\$85,687.15	\$84,796.00	\$65,021.70	\$84,046.00	\$88,513.00

CITY OF WILLIS BUDGET FY 2010-2011
Operation and Maintenance
Utility Billing

No.	Category	Acutal 2009-10	Approved 2010-11	8 Mo 2010-11	Projected 2010-11	Proposed 2011-12
7942106100	Personnel	\$ 74,729	\$ 77,007	\$ 48,993	\$ 74,764	\$ 81,967
7942106200	Supplies	\$ 2,123	\$ 1,600	\$ 428	\$ 1,070	\$ 1,050
71942106300	Maintenance	\$ 848	\$ 1,000	\$ 55	\$ 775	\$ 1,250
7942106400	Miscellaneous/Sundry	\$ -		\$ -		\$ -
7942106500	Contract Services	\$ 26,217	\$ 30,000	\$ 17,799	\$ 26,700	\$ 33,000
7942106600	Utilities	\$ -		\$ -	\$ -	
7942106700	Capital Outlay	\$ -		\$ -		\$ 2,889
	TOTAL ADMINISTRATION	\$ 103,917	\$ 109,607	\$ 67,275	\$ 103,309	\$ 120,156

CITY OF WILLIS BUDGET FY 2011 - 2012 Operation and Maintenance Water Division-Water Production

City of Willis Budget FY 2011-12
Summary Page

Department: Water
Division: Production

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2009-10	2010-11	2010-11	2010-11	2011-12
7943106100	Total Personnel	55,975	73,966	40,581	59,277	95,437
7943106815	Total Supplies	2,607	7,975	4,475	6,713	12,275
7943106817	Total Maintenance	135,786	38,662	21,738	32,607	48,868
7943106817	Total Miscellaneous/Sundry	7,634	11,979	5,647	8,471	11,450
7943106500	Total Contract Services	56,830	188,150	106,048	159,072	260,143
7943106200	Total Utilities	70,804	72,750	46,424	52,227	76,771
	Total Operations and Maint.	329,636	393,482	224,913	318,366	504,944
7943106700	Total Capital Outlay	14,432	0	0	0	0
	TOTAL WATER PRODUCTION	344,068	393,482	224,913	318,366	504,944

CITY OF WILLIS BUDGET FY 2011 - 2012 Operation and Maintenance Water Division-Water Distribution

City of Willis Budget FY 2011-2012
Summary Page

Department: Water
Division: Distribution

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2009-10	2010-11	2010-11	2010-11	2011-12
7943206100	Total Personnel	77,357	75,449	55,140	81,116	110,887
7943206200	Total Supplies	10,797	12,800	7,175	10,763	19,050
7943206300	Total Maintenance	41,063	61,942	27,173	40,760	59,668
7943206400	Total Miscellaneous/Sundry	4,562	7,149	8,957	13,436	14,700
7943206500	Total Contract Services	24,416	14,550	6,605	9,908	13,000
7943206600	Total Utilities	830	1,072	384	576	1,535
	Total Operations and Maint.	159,025	172,962	105,434	156,557	218,840
7943206700	Total Capital Outlay	26,993	0	0	0	1,175
	TOTAL WATER DISTRIBUTION	186,018	172,962	105,434	156,557	220,015

CITY OF WILLIS BUDGET FY 2011 - 2012 Operation and Maintenance Waste Water Division-Waste Water Collection

City of Willis Budget FY 2011-2012
Summary Page

Department: Public Works
Division: Wastewater Collection

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2009-10	2010-11	2010-11	2010-11	2011-12
7944106100	Total Personnel	98,643	142,889	72,846	109,269	119,289
7944106200	Total Supplies	7,441	8,200	5,348	8,022	12,300
7944106300	Total Maintenance	72,305	89,217	37,707	56,561	91,865
7944106400	Total Miscellaneous/Sundry	4,930	5,828	3,406	5,109	6,329
7944106500	Total Contract Services	16,681	18,100	11,014	16,521	18,000
7944106600	Total Utilities	29,736	30,000	18,183	27,275	33,700
	Total Operations and Maint.	229,736	294,234	148,504	222,756	281,483
7944106700	Total Capital Outlay	41,938	0	0	0	19,500
	Total Wastewater Collection	271,674	294,234	148,504	222,756	300,983

CITY OF WILLIS BUDGET FY 2011 - 2012 Operation and Maintenance Wastewater Division-Wastewater Treatment

City of Willis Budget FY 2011-2012
Summary Page

Department: Wastewater
Division: Treatment

No.	Category	Actual	Approved	8 Mo Exp	Proj Year-End	Budget Request
		2009-10	2010-11	2010-11	2010-11	2011-12
7944206100	Total Personnel	93,370	42,318	47,186	70,779	112,486
7944206200	Total Supplies	29,034	30,560	12,054	18,081	27,825
7944206300	Total Maintenance	105,553	83,102	39,082	58,623	82,250
7944206817	Total Miscellaneous/Sundry	5,675	6,909	3,872	5,808	7,250
7944206500	Total Contract Services	70,744	71,000	40,091	60,137	71,000
7944206600	Total Utilities	73,794	88,500	45,514	68,271	75,300
	Total Operations and Maint.	378,170	322,389	187,799	281,699	376,111
7944206917	Total Capital Outlay	14,432	0	0	0	20,675
	Total Wastewater Treatment	392,602	322,389	187,799	281,699	396,786